

Application for Employment

APPLICANT NAME
POSITION APPLYING FOR
DATE

DRI-STEEM® Corporation
Human Resources Department
14949 Technology Drive
Eden Prairie, MN 55344
Telephone: 952-949-2415
E-mail: recruiting@dristeem.com



DRI-STEEM® Corporation
a subsidiary of Research Products Corporation
DriSteem is an ISO 9001:2000 certified company

Mission:

**To provide our customers
with exceptional service
and superior products that
condition or control air for
HVAC applications.
www.dristeem.com**

We are an Equal Opportunity Employer

Last Name		First Name		MI	Former Name, if any	
Present Street Address						
City			State		Zip	
Home Phone Number			Cell Phone Number		E-mail Address	
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No				Are you a U.S. citizen, or authorized to work in the U.S.? (Proof of your eligibility to work in U.S. will be required upon employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever worked at DriSteeem before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If so, when? From		To		Who was your supervisor?
Referred by (Check one) <input type="checkbox"/> Employee <input type="checkbox"/> Relative <input type="checkbox"/> Friend <input type="checkbox"/> Job Service <input type="checkbox"/> Walk-in <input type="checkbox"/> Newspaper <input type="checkbox"/> Employment Agency <input type="checkbox"/> Other (specify) _____				Type of Work Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary/Seasonal		Production Staff Only <input type="checkbox"/> 1 st Shift <input type="checkbox"/> 2 nd Shift
Date Available			Salary Required			
Have you been discharged from employment or agreed to leave employment in lieu of discharge? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:						

EDUCATION

Name and location of high school you attended			Did you graduate from high school or do you possess a GED? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Training beyond high school: List any college, university, technical school, or other school or work-related training programs you have attended.				
Name and Location	No. of Years Attended	Credits Earned	Major Field of Study	Degree Received
	-			
	-			
	-			
Describe any special skills or training or course work, business, civic or social activities not previously described which you feel would help us in evaluation of your qualifications. (Do not list information revealing race, color, religion, sex, national origin, or any other protected class under federal, state, or local law.)				

EMPLOYMENT HISTORY

(Please complete, even if you have provided a resume.)

List your previous employment below. Specify dates of employment and salary. Be specific about duties performed. Start with your present or most recent employer. **Use a separate sheet to continue with any additional employment, using the same format as below.**

Your Job Title		Name of Employer	Type of Business
From (mo/yr)	To (mo/yr)	Duties Performed	Employer's Address
Salary			Immediate Supervisor
Start	End		Telephone
Number of Hours Per Week			Reason for Leaving/Considering Leaving
Your Job Title		Name of Employer	Type of Business
From (mo/yr)	To (mo/yr)	Duties Performed	Employer's Address
Salary			Immediate Supervisor
Start	End		Telephone
Number of Hours Per Week			Reason for Leaving/Considering Leaving
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Salary			Immediate Supervisor
Start	End		Telephone
Number of Hours Per Week			Reason for Leaving/Considering Leaving

May we contact all the employers listed? Yes No If not, indicate which one(s) you do NOT wish us to contact and why.

Briefly indicate why you would desire this job:

What did you most like and dislike about previous jobs you have held?

READ CAREFULLY BEFORE SIGNING

All information contained in the application is true and correct to the best of my knowledge and belief. I understand that misrepresentations or omissions of any kind may result in denial of employment or subsequent dismissal if I am hired.

I authorize DRI-STEEM Corporation ("DriSteem") to investigate my responses and contact any or all of my former employers or any individuals familiar with me or my employment background for the purpose of verifying any information I have provided and/or for the purpose of obtaining any information, whether favorable or unfavorable, about me or my employment. I voluntarily and knowingly fully release and hold harmless any person or organization that provides information pertaining to me or my employment.

Regardless of whether or not I become employed by DriSteem, I recognize that this application is not and should not be considered a contract of employment. I understand that employment at the company is on an at-will basis and that my employment may be terminated with or without cause, and without notice, at any time, at my option or the company's unless specifically provided otherwise in a written employment contract. I further understand that no company employee or representative has the authority to enter into a contract regarding duration or terms and conditions of employment other than an officer of the company, and then only by means of a signed, written document.

In consideration of wages received, I agree to assign DriSteem any rights to inventions or improvements pertaining to the business of the company, conceived or developed by me during the term of my employment.

Applicant's Signature _____ Date _____

DriSteem has a vital interest in maintaining a safe working environment for its employees. It is known that being under the influence of drugs or alcohol on the job may pose serious safety and health risks not only to the user but to all those who work with the user. Therefore, DriSteem has established a Policy on Alcohol and Drugs which includes Pre-Employment Drug Screening.

I understand if I receive and accept a job offer from DriSteem, it is conditional upon meeting the pre-employment drug screening requirements.

Applicant's Signature _____ Date _____

Applications remain on file for one year from the date of application.

THANK YOU FOR YOUR INTEREST IN OUR COMPANY.